



**Letter of Agreement  
Between  
American Institute of Aeronautics and Astronautics (AIAA)  
and the  
Civil Air Patrol**

Civil Air Patrol (CAP) desires to be an official "partner" of the American Institute of Aeronautics and Astronautics (AIAA). As such, CAP and AIAA agrees to use one another's official service marks/trademarks and logos only as authorized by one another. As an AIAA Partner, CAP agrees that our organization will provide in-kind promotional support and services during the school year 2003-2004. Due to the uncertainty of funds and human resources to support this partnership, this agreement is not binding on either party and may be terminated without cause by either party at any time. However, Civil Air Patrol pledges to act in good faith to fulfill the requirements of this agreement. This Letter of Agreement expires on 30 July 2004. The listing of specific support items is attached.

**IN WITNESS WHEREOF, this LoA has been executed by the parties herein:**

by   
Signature of Official AIAA Representative

12 Aug 03  
Date

David J. Quackenbush  
AIAA  
\_\_\_\_\_  
Title      Treasurer & Secretary

by   
ALBERT A. ALLENBACK  
Executive Director

28 JUL 03  
Date

Attachment:  
List of Specific Agreements

CC:  
CAP/EX, EXE, GC, LM, LMA, LMP, XP, XPC

Approved as to legal form:

  
NHQ CAP/GCA  
Date: 7/18/03

### What AIAA Will Do

At the National Congress on Aviation and Space Education, AIAA will provide transportation, lodging, and per diem costs for any member of the Distinguished Guest Speaker List.

AIAA will provide the opportunity for exhibit space and concurrent sessions available at AIAA's 2003 Annual Conference, 2003 National Aerospace Sciences Conference, and the 2004 Teacher-Engineer Regional Conference platform to merge Professionals with Educators. In all venues CAP information will be distributed in attendee registration packets, general assemblies, and in other venues, as decided.

AIAA representative, Lisa Bacon, will participate in the CAP aerospace workshop held at Andrews Air Force Base. AIAA will co-sponsor workshop with financial support.

AIAA will place National Congress National Congress on Aviation and Space Education information on their web site, and links to the CAP web site, as determined.

AIAA will include CAP information in their Educator Associate newsletter.

AIAA Professional Associate members will work with CAP's National Headquarters Staff to disseminate information regarding National Congress on Aviation and Space Education conference.

### What CAP Will Do

CAP will provide AIAA opportunities to participate through industry contacts and provide speakers for the concurrent session and general assembly at its National Congress on Aviation and Space Education, and waive any registration fees for AIAA speakers. AIAA information will be inserted into registration packets and other venues, as decided.

CAP will participate through exhibits; concurrent sessions; and provide information in registration packets; general assembly; other venues as decided in AIAA's 2003 Annual Conference, 2003 National Aerospace Sciences Conference, and the 2004 Teacher-Engineer Regional Conference platform to merge Professionals with Educators.

At the AIAA National Aerospace Sciences Conference, Judith Rice will make a presentation to AIAA's education committees.

CAP will link to AIAA's web site, as determined.

CAP will include AIAA Educator Associate information and conference information in CAP's Educator newsletter.

### What Both Will Do

Both will provide information to their members (AIAA Educational Associates and Aerospace Education Members) through mailings, list serve, emails, and newsletters regarding both organization's programs.

CAP and AIAA Teacher Grant information will be shared to educator members.